1st September 2014

Dear Parents and Carers,

As another academic year begins, Youth Club will also shortly start meeting again. The first Youth Club of term will take place on Friday 5th September 2013.

For those young people who have just joined Year 5, Youth Club will be a new opportunity for them. Youth Club runs from 7pm until 8:30pm, and is open to pupils in Years 5 to 8. Young people attending the Youth Club will be able to play football, pool, table-tennis, basketball, Xbox, and other such activities. There is also a tuck shop. The Youth Club takes place in the Junior School hall, and out on the playground and field. As far as is possible, we will always try to make sure that the young people are able to go outside and let off some steam. It would therefore help us if you would make sure that your child is wearing clothing suitable for the weather. Obviously if it is raining very hard, we will be unable to play football outside and on those evenings we will try and provide alternative activities (craft, film, etc). The Youth Club also has a qualified lifeguard which means we offer small-group swimming sessions in the School’s pool. We will also be arranging regular workshops during the youth club session to allow he young people to have a go at something new. All in all – lots to keep them busy on a Friday night!

The Youth Club is staffed by volunteers, all of whom have been cleared to work with young people by the Criminal Records Bureau. As numbers attending Youth Club grow, we are desperately in need of parents or carers to help with the youth club on a regular basis, or once every so often. If we are unable to expand our team of adult volunteers, there may arise occasions where we have to limit the number of young people we allow in to a youth club session. If you are willing to help on occasion, please let me know.

Entry to the Youth Club is £1.50 per session. If your child wishes to attend Youth Club, please fill in the attached consent form, and send it with them to the Youth Club Session. Please fill in a form even if your child attended Youth Club last year – it helps us keep our contact information up to date. Please make sure you fill in all sections of the form. You will notice that there is a section that needs to be signed by your child. This section sets out our expectations of your child whilst they are at Youth Club, and the possible consequences if they are unable to respect the leaders, other youth club members or the facilities and equipment. Please make sure your child has read and understood this before they sign it.

Should you have any questions, please do not hesitate to get in touch using the contact details above.

I look forward to seeing your child at Youth Club.

Owen Smith
Youth Club Manager

St. Margaret’s Youth Club is a project run by St. Margaret’s C of E Junior School
**Consent Form 2014-15**  
*Private & Confidential*

### Personal Details
- **Child’s Name:**
- **Date of Birth:**
- **School Year:**
- **Gender:** Male / Female
- **School:**
- **Parental Email Address:**

### Contact Details
*Please give the details of two people we could contact in an emergency – a home number and a mobile, the mobile numbers of both parents, or the numbers of a parent and another relative. It is essential that both these numbers are up to date.*

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<th>Name of Contact 1:</th>
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### Medical/SEN Details
*Please give the details of any medical conditions or allergies your child has:*  
*Please give the details of any behavioral or educational needs your child has:*  

### Behavioural Contract – Please Ask Your Child to Read & Sign This

In order for the Youth Club to be a safe and pleasant environment, there need to be certain rules, which all members must follow. The rules are very simple – we ask that all youth club members respect the volunteers, listening to any instructions they give, respect the premises, keeping out of those places marked as out of bounds and respect the other members of the Youth Club. If a member can’t follow these rules, we may ask their parents to come and collect them and may ban them for a period of time. Any sort of physical violence will result in an automatic ban. Please sign and date below to indicate that you have read and understood these rules.

**Signed (Child):**

**Date:**

### Swimming Consent

I give consent for my child to take part in swimming sessions organised throughout the year at St. Margarets C of E Junior School. I understand that whilst every effort will be taken to ensure my child’s safety, my child undertakes this activity at their own risk.

**Signed (Parent/Guardian):**

**Date:**

### Parental Consent

I understand that should my child’s behaviour be deemed to be placing either themselves or others at risk, or be deemed unacceptable by the Youth Club Leadership, I will be required to come and collect my child. I also understand that St. Margaret’s C of E Junior School reserve the right to ban youth club members for such behaviour, at their discretion. I also understand that I am liable for any costs incurred by the repair of any damage caused to the premises or equipment by my child.

I give permission for authorisation to be given for medical staff to give my child emergency medical treatment, including anesthetic, in the event that I cannot be contacted. I give permission for the information given on this form to be stored electronically and used to contact me regarding Youth Club and other Youth Project events.

I give permission for images to be taken of my child at this event. All images will be taken and used in accordance with the St. Margaret’s’ policy for the use of such material. This policy is available for inspection upon request.

**Signed (Parent/Guardian):**

**Date:**